

No.A.15012/2/ Dir/Dep/2019- Ad.II  
Government of India  
Ministry of Home Affairs  
Directorate of Coordination  
Police Wireless

Block No.9, CGO Complex  
Lodhi Road, New Delhi-03  
Dated the 10 June, 2019

To

1. Secretary General, Lok Sabha Sectt/Rajya Sabha Sectt, New Delhi
2. The Secretary  
President's Secretariat/ Vice President's Secretariat.  
Election Commission of India/ Union Public Service Commission/  
Central Vigilance Commission.
3. Registrar(Admn), Supreme Court of India
4. The Chief Secretaries, all State Governments
5. The Chief Secretaries/ Administrators, all Union Territories.

Subject:- Circulation of advertisement for filling up of the post of Director on deputation basis in level 14 in the pay matrix (Rs. 144200-218200) in this Directorate- regarding.

Sir,

I am directed to say that it is proposed for filling up one post of Director in level 14 in the pay matrix (Rs. 144200-218200) in this Directorate on deputation basis through UPSC. The particulars of the post, eligibility conditions etc. are given in annexure -I.

2. The pay of the selected officer will be regulated in accordance with the Deptt. of Personnel & Training's O.M. No. 6/8/2009-Estt.(Pay-II) dated 17/6/2010 as amended from time to time.
3. The applicant should not be more than 58 years of age on the closing date of the application. The period of deputation, including period of deputation in another ex cadre post held immediately preceding this appointment in the same or some other organization or Department of the Central Government, shall ordinarily not to exceed five years.
4. It is requested that wide publicity may be given to the vacancy circular among officers under your administrative control. Application (in duplicate), in the enclosed pro-forma (Annexure-II) along with complete and up-to-date APAR dossiers of the officers, who can be spared in the event of their selection, may be sent to this Directorate, within a period of 60 days from the date of publication of this Circular or within 60 days when this vacancy is published in the Employment News for which BO&C, Ministry of Information and Broadcasting, has already been requested. Application received after the last date or without APAR dossiers or other-wise found incomplete will not be considered. While forwarding the applications, it may also be verified and certified that the particulars furnished by the officers are correct and no disciplinary case is either pending or contemplated against him/her. The integrity of the officer may also be certified.

Encl: As above

yours faithfully

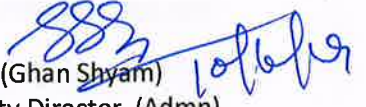
  
(Ghan Shyam) 10/6/19

Deputy Director (Admn)

Tele No. 24361589

Copy to :

1. All Ministries/Department of the Central Government with the request that wide publicity may be given to the vacancy circular in their Ministry/Department as well as in their attached/subordinate offices. Applications of the eligible candidates may be forwarded to this Ministry in the prescribed proforma, within a period of 60 days from the date of issue of this circular or within 60 days from the date of publication of this vacancy in Employment News.
2. The Controller & Auditor General of India for similar action.
3. The Controller General of Accounts/ Controller of Accounts, Ministry of Finance for similar action.
4. The Assistant Media Executive (AD.II), Bureau of Outreach and Communication, Ministry of Information and Broadcasting, Sochna Bhawan, Lodhi Road, New Delhi, with reference to this Directorate's letter of even number dated 10/6/2019 for the publication of the advertisement of this vacancy in the Employment News. It is requested that the date of publication may please be intimated to this Directorate.
5. All Central Police Organisations.
6. The Secretary U P S C for information. The complete proposal to UPSC in the required proforma will be sent immediately after the closing date for receipt of application.

  
(Ghan Shyam)  
Deputy Director (Admn)  
Tele No. 24361589

**Annexure -I**

**Government of India  
Ministry of Home Affairs  
Directorate of Coordination Police Wireless**

1. Name of post : Director
2. Number of post : One
3. Pay Scale : Level 14 in the pay matrix  
(Rs. 144200-218200)
4. Classification : General Central Service, Gr. 'A', Gazetted, Non-Ministerial.
5. Mode of Recruitment : On Deputation basis.
6. Last date of receiving of application : Sixty days from the date of the advertisement published in the 'Employment News' or from the date of issue of the Vacancy Circular, whichever is later.
7. Age limit : 58 years as on the closing date of the receiving of the application.
8. To whom the applications are to be sent. : Deputy Director, (Admn) DCPW (MHA) Block No. 9, CGO Complex, Lodhi Road, New Delhi - 110 003.

**9. Eligibility:**

All India Services Officers or other Central Government Group 'A' organised service officers of Indian Telecom Service or Indian Radio Regulatory Service (IRRS) or Indian Railway Service of Signal Engineers or Assistant Executive Engineer Group 'A' (Electronics and Engineering) in Corps of Electronic and Mechanical Engineers, Ministry of Defence or police officers under the Central Government / State Government or Union Territory—

(a) (i) holding analogous posts on regular basis in the parent Cadre or Department;

or

(ii) with two years' service in the grade rendered after appointment thereto on a regular basis in level 13 A (Rs.1,31,100-2,16,600) in the pay matrix or equivalent in the parent Cadre or Department;

Or

(iii) with three years' service in the grade rendered after appointment thereto on a regular basis in level 13 (Rs.1,23,100 - 2,15,900) in the pay matrix or equivalent in the parent cadre or Department;

and

(b) possessing the following educational qualifications and experience, namely:—

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(A).(i) Bachelor's degree in Engineering or Technology in Electronics or Telecommunications or Computer or Information Technology from a recognised university or institute; and  
(ii) fifteen years' experience in Radio Communication or Computer Communication or Satellite Communication;

or

(B). (i) Master's degree in Engineering or Technology in Electronics or Telecommunication or Computer or information Technology from a recognised university institute;

and

(ii) thirteen years' experience in Radio Communication or Computer Communication or Satellite Communication.

**Note 1:** The Departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation and similarly, deputationist shall not be eligible for consideration for appointment by promotion.

**Note 2:** Period of deputation including period of deputation in another ex-Cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not to exceed five years.

**Note 3:** The maximum age- limit for appointment by deputation shall be not exceeding fifty eight years as on the closing date of the receipt of applications.

#### 10. Duties of the post :-

(i) The officer is the Head of Department of Directorate of Coordination Police Wireless, Ministry of Home Affairs and is responsible for Overall Management, General Administration, financial, communication, technical and Cipher matters for smooth functioning of the Directorate.

(ii) He is the holder of all cryptographic documents received from Joint Cipher Bureau, Ministry of Defence.

(iii) The officer is Advisor to the States and Central Police Organisations in all Technical matters concerning Police Telecommunications in the Country. He is responsible to formulate policies regarding technical as well as administrative matters related to Police Communication systems.

(iv) He is responsible for overall planning of Police Telecommunications Network, its modernization and proper integration thereof throughout the Country. At present a Satellite based Communication Network 'POLNET' is being implemented and commissioned throughout the Country under his overall supervision.

(v) To ensure efficiency of the Police Communication system, he has to inspect the various Radio grids of the Police and advise the States regarding the measures to be taken to

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improve operational efficiency. This inspection involves touring / discussions with the States' Chief / Home Secretaries and DGPs / IGPs. He is also responsible to hold a biennial Police Radio Conference to discuss the various issues related to Police Communication, including training of Police Communication personnel.

(vi) He is advisor to State Police Radio Officers for proper utilization of equipment, development of Communication Equipment.

(vii) He is responsible to formulate policies regarding induction of new Communication equipment into Police.

(viii) He is to advise all radio users associated with MHA/State Police to improve the radio security so that no information of National Value leaks out.

(ix) He will examine adequacy of frequency allocation, enunciate policy regarding training and course for the Police Communication personnel, and arrange Trade Testing Boards gradation including Training in cryptography.

(x) He is responsible for maintaining reserve stock of Communication Equipment in DCPW for issue to State Police Organisations during Elections, Disaster and other emergent situations.

(xi) The Officer is associated with various Government of India organizations such as wireless Planning & Coordination Wing of the Department of Communications for coordination of frequencies and utilization of Police Radio Band of frequencies.

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ANNEXURE-II

BIO-DATA/CURRICULUM VITAE PROFORMA

1.Name and Address (in Block Letters)	
2.Date of Birth (in Christian era)	
3.i) Date of entry into service	
ii) Date of retirement under Central/State Government Rules	
4. Educational Qualifications:	
5.Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	
<b>Qualifications/Experience required as mentioned in the advertisement/vacancy circular</b>	<b>Qualifications/experience possessed by the officer</b>
<b>Essential</b>	<b>Essential</b>
A) Qualification	A) Qualification
B) Experience	B) Experience
<b>Desirable</b>	<b>Desirable</b>
A) Qualification	A) Qualification
B) Experience	B) Experience
<b>5.1 Note:</b> This column needs to be amplified to indicate Essential and Desirable Qualification as mentioned in the RRs by the <b>Administrative Ministry/Department/Office</b> at the time of issue of Circular and issue of Advertisement in the Employment News.	
<b>5.2</b> In the case of Degree and Post Graduate Qualifications Elective/main subjects and subsidiary subjects may be indicated by the <b>candidate</b> .	
6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work Experience of the post.	
<b>6.1 Note:</b> Borrowing Departments are to provide their specific comments/views confirming the relevant Essential Qualification/Work experience possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied.	

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7. Details of Employment, in chronological order. **Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.**

Office/Institution	Post held on regular basis	From	To	*Pay Band and Grade Pay/Pay Scale of the post held on regular basis	Nature of Duties ( in details) highlighting experience required for the post applied for

**\*Important:** Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/Pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below;

Office/Institution	Pay, Pay Band, and Grade Pay drawn under ACP/MACP	From	To

8. Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent			
9. In case the present employment is held on deputation/contract basis, please state-			
a) The date of initial appointment	b) Period of appointment on deputation/contract	c) Name of the parent office/organization to which the applicant belongs.	d) Name of the post and Pay of the post held in substantive capacity in the parent organization
<p><b>9.1 Note:</b> In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/Department along with Cadre clearance, vigilance Clearance and Integrity certificate.</p> <p><b>9.2 Note:</b> Information under Column 9 (c) &amp; (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organization but still maintaining a lien in his parent cadre/organisation</p>			
10. If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.			

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<b>11. Additional details about present employment:</b> Please state whether working under (indicate the name of your employer against the relevant column) a) Central Government b) State Government c) Autonomous Organization d) Government Undertaking e) Universities f) Others		
12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.		
13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale		
14. Total emoluments per month now drawn		
Basic Pay in the PB	Grade Pay	Total Emoluments
15. In case the applicant belongs to an Organisation which is not following the Central Government Pay-scales, the latest salary slip issued by the Organisation showing the following details may be enclosed		
Basic Pay with Scale of Pay and rate of increment	Dearness Pay/interim relief/other Allowances etc., (with break-up details)	Total Emoluments
<b>16.A Additional information</b> , if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement)  <b>(Note: Enclose a separate sheet, if the space is insufficient)</b>		
<b>16.B Achievements:</b> The candidates are requested to indicate information with regard to; (i) Research publications and reports and special projects		

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<ul style="list-style-type: none"> <li>(ii) Awards/Scholarships/Official Appreciation</li> <li>(iii) Affiliation with the professional bodies/institutions/societies and;</li> <li>(iv) Patents registered in own name or achieved for the organization</li> <li>(v) Any research/innovative measure involving official recognition</li> <li>(vi) Any other information</li> </ul> <p><b>(Note: Enclose a separate sheet if the space is insufficient)</b></p>	
<p>17. Please state whether you are applying for deputation (ISTC)/Absorption/Re-employment Basis.# (Officers under Central/State Governments are only eligible for "Absorption". Candidates of non-Government Organisations are eligible only for Short Term Contract)</p>	
<p>#(The option of 'STC'/'Absorption'/'Re-employment' are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or "Re-employment")</p>	
<p>18. Whether belongs to SC/ST</p>	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld.

(Signature of the candidate)

Address \_\_\_\_\_

Date \_\_\_\_\_

*dmr*

**Certification by the Employer/Cadre Controlling Authority**

The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

**2. Also certified that;**

- i) There is no vigilance or disciplinary case pending/contemplated against Shri /Smt \_\_\_\_\_
- ii) His/Her integrity is certified.
- iii) His/Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
- iv) No major/minor penalty has been imposed on him/her during the last 10 years **Or** a list of major/minor penalties imposed on him/her during the last 10 years is enclosed. (as the case may be)

**Countersigned**

**(Employer/Cadre Controlling Authority with Seal)**

*Smt*